



## Donor Privacy Policy

CAIR-CA provides the Donor Privacy Policy to make the donor aware of our policies and practices with regard with collecting and using your donor information. We also provide you the opportunity to remove your name from our mailing list, if you desire to do so.

This policy applies to all information received by CAIR-CA, both online and offline including our website, mobile applications, social media and other online platform, as well as any electronic, written, or oral communications. By submitting your information to CAIR-CA, you consent to the terms and conditions of this Donor Privacy Policy and to use and process your personal information.

CAIR-CA collects and maintains the following types of donor information when it is voluntarily provided to us:

- contact information: name, organization, complete address, phone number, email address;
- payment information: credit card number and expiration date, and billing information; and
- request to receive periodic updates: e.g., to individuals who request it, we will send periodic mailings and/or e-mails related to specific fund-raising events or appeals, and newsletters.

CAIR-CA uses your personal information for the purposes necessary to process donations or payments through a third-party service provider as intended.

CAIR-CA will not sell, share or trade your personal information to other organizations. We assure you that the identity of all our donors will be kept confidential. Use of donor information will be limited to the internal purposes of CAIR-CA.

Donors who do not wish to be included on a mailing list will need to contact us to be removed from our mailing list. E-mail communications provide a mechanism to have your address removed from our contact list.

If you have comments or questions about our donor privacy policy, please contact us your local CAIR-CA office.

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